

2. The following tables in MS Word give information on trainees of a company.

**Employees**

<b>Number</b>	<b>Name</b>	<b>Work</b>	<b>Pay (Kshs)</b>	<b>Department</b>
6369	Onyango	CL	9,000	30
6499	Otieno	SP	17,000	40
6521	Rono	SP	13,000	40
6566	Samo	MG	40,750	30
6698	Kitau	MG	39,500	50
6782	Obongo	MG	35,500	20
6821	Ali	AN	31,000	30
6788	Papy	AN	26,500	50

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### Dept table

Dept	Name	Area located
20	Accounting	Mombasa
30	Research	Nakuru
40	Sales	Nairobi
50	Operation	Kisumu

### Jobs

CODE	CL	SP	MG	AN	DR
TITLE	Clerk	Salesman	Manager	Analyst	Driver

- Create a database that can be used to store the data given. Save it as DODO. Save the employees as TAKA1. Save Department as TOTI2 and Jobs as TALA3 (12 mks)
- Create appropriate primary key and relationships (10 mks)
- Enter the data into the database (6 mks)
- Create a report that displays the employee name, department and pay (8 mks)
- The dates on which each employee reported is included in the database. Onyango 1/1/09, Otieno 2/1/09, Samo 6/1/09. Kitau 7/1/09, Obongo 8/1/09, Ali 12/1/09 and Papy 13/1/09. Include these details into the database. Save your work as KATT2. (10 mks)
- Sort the records of KATT2 in ascending order of pay and save as Employee 1 (2 mks)
- Print TAKA1, the report and Employee 1. (2 mks)