## PERFECT STEPS PUBLISHERS

END TERM EXAMS 2015

**0721 745374/ 0721 707626 NAIROBI**

**MARKING SCHEME FORM THREE**

1. **FUNCTIONAL WRITING**

Lay-out / format

|  |  |  |
| --- | --- | --- |
| Email |  |  |
| To : | ½  |  |
| From : | ½  |  |
| Date : | ½  |  |
| Subject : | ½  | 5 marks |
| Salutation : | ½  |  |
| Preamble / introduction : | 1 |  |
| Yours sincerely : | ½ |  |
| Name : | ½ |  |
| Frame : | ½ |  |

Format for the book review

|  |  |  |
| --- | --- | --- |
| Title : | ½  |  |
| Author : | ½  |  |
| Publisher : | ½  |  |
| Year : | ½  | 3 marks |
| Price : | ½  |  |
| Reviewed by : | ½  |  |

Content

* Introductory information of the prologue – 1 mark
* The plot – 5 marks
* Themes & styles (by mentioning) – 2 marks
* Assessment / opinion / conclusion – 1 mark
* Language competence – 3 marks
1. **CLOZE TEST (10 MARKS)**
2. would
3. each
4. what
5. store
6. conceals
7. if
8. gambol
9. but / however
10. grazing
11. who
12. **ORAL SKILLS**
13. (i) I would use the appropriate gestures – I would point backwards using my thumb to

 imply ‘long time ago’. I would raise my hand (vertically) to show ‘tall’ and curve

 them in front of me to show ‘a very muscular’ man.

* I would use the appropriate body movement – I would make a few steps to show how the man walked
* I would show the relevant facial expression – I would close my eye lids to show how blind any person who saw the man became. (No mark without illustration from the story)

(ii) Ideophone – ‘Ngalia – ngalia – ngalia’ it creates a vivid image of the sound produced.

(iii) - If they maintain an appropriate eye – contact

 - If they maintain an upright body posture

 - If they ask questions

 Any 1 x 1 = 1

1. Womophones
2. urn
3. thyme
4. brews
5. quary
6. Mane (5 marks)
7. Reply advice abuse friendly colleague (5 marks)
8. falling intonation /
9. rising intonation /
10. falling intonation / (3 marks)
11. Greetings and self-introduction
12. Recognizing the guests present
13. Content
14. Appreciation of your friend for giving you the opportunity to speak.

 Any 4 x 1 = 4 marks

(ii) Ladies and gentlemen, I wish to introduce to you our guest speaker, Dr. Peter Mugambi.

 (2 marks)

1. The two parties should: (4 marks)
* Listen to the other party attentively
* Make polite but firm requests
* Both parties should be open-minded and be willing to find a common ground.
* Each party should be given enough time to articulate its view without interruption.
* Show appreciation of the other person’s point of view
* Avoid confrontation language.
* One party is in authority (the teacher) so the students should portray respect.

 (Any 4 points)

(g)

* It ensures participation
* It ensures that nobody dominates
* It promotes order
* It gives an opportunity for interchange of ideas
* Respect for one another.

 Any 2 x 1 = 2 marks

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