

Candidate's Name _____ Index No. _____

1410/203
PROJECT DEVELOPMENT,
MANAGEMENT, ECONOMICS
AND ADMINISTRATION
June/July 2011
Time: 3 hours

Candidate's signature _____

Date: _____



THE KENYA NATIONAL EXAMINATIONS COUNCIL
NATIONAL CERTIFICATE IN SOCIAL DEVELOPMENT
PROJECT DEVELOPMENT, MANAGEMENT, ECONOMICS
AND ADMINISTRATION

3 hours

INSTRUCTIONS TO CANDIDATES

*Write your name and index number in the spaces provided above.
This paper consists of **TWO** sections; **A** and **B**.
Answer **ALL** the questions in **BOTH** sections.*

This paper consists of 6 printed pages.

Candidates should check the question paper to ascertain that all the pages are printed as indicated and that no questions are missing.

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SECTION A (40 marks)

Answer ALL the questions in this section in the spaces provided.

1. Define the term “project goal” and state **three** different interest groups within the organization who will have a say about organizational goals. (4 marks)

2. Describe **two** advantages and **two** disadvantages of the Critical Path Method (CPM) in project planning. (4 marks)

3. Highlight **four** forms of co-operative societies in Kenya. (4 marks)

4. (a) Distinguish between “Financial Management” and “Administration”. (4 marks)

(b) Define the term “delegation” and analyse **three** aspects of delegation. (4 marks)

5. Explain **four** factors that can force an on-going organization to train its employees. (4 marks)

6. Give **four** reasons why it is necessary for the local people to participate in development activities. (4 marks)

7. State **three** reasons why most sponsored development projects in Kenya fail to realise the intended objectives. (3 marks)

8. Suggest **three** benefits that accrue to a community participation approach. (3 marks)

9. Identify **three** stages of inflations observable in an economy. (3 marks)

10. State **three** factors considered when designing an inventory management system in stores. (3 marks)

SECTION B (60 marks)

Answer ALL the questions in this section.

11. (a) Discuss **five** responsibilities of the committees in management. (10 marks)
- (b) State **five** problems encountered in the calculation of national income in Kenya. (5 marks)
12. (a) Discuss **five** characteristics of a good project planning. (10 marks)
- (b) (i) Define the term “project implementation”. (1 mark)
- (ii) State **four** uses of project evaluation results as undertaken in the implementation cycle. (4 marks)
13. (a) Explain **four** factors that are considered during the project’s feasibility study. (8 marks)
- (b) (i) State **three** roles of the leader in community participation. (3 marks)
- (ii) Explain the duties of employees regarding health and safety measures in the work place. (4 marks)
14. (a) The commodities which are used as money must have certain qualities. Highlight **six** qualities of good money materials. (12 marks)
- (b) Define the term office stationery and list **two** items found in the office. (3 marks)