**GATITU MIXED SECONDARY SCHOOL**

**BUSINESS STUDIES FORM 2 OUT OF 60 MKS END OF TERM 2 2013 EXAM**

**SECTION A**

1. Outline four difficulties faced by human beings in satisfying their wants. 4mks
2. Highlight four factors to consider when selecting an office layout. 4mks
3. Highlight four reasons that can make a cheque to be dishounered. 4mks
4. Highlight four sources from which government raises its revenue. 4mks
5. Outline four benefits that a company would get by raising capital through sale of ordinary shares 4mks
6. Highlight four limitations of advertising goods in newspapers. 4mks
7. Outline four benefit of being a member of any SACCO in Kenya 4mks
8. Highlight four benefits of buying goods from a departmental store 4mks
9. Outline four features of sole proprietorship form of business 4mks

**SECTION B**

1. Explain five elements of effective communication 10mks
2. Explain five benefits of division of labour to an organization 10mks