GATITU MIXED SECONDARY SCHOOL

END OF TERM I EXAMS – 2013

FORM 2- BUSINESS STUDIES

INSTRUCTIONS

(Answer all the questions)

SECTION A (50MKS)

1. Outline features of land as a factor of production (4mks)
2. List four demerits of division o f labour and specialization (4mks)
3. Highlight any four measures that a firm should take to improve the performance of its labour force (4mks)
4. Outline four factors that an entrepreneur should consider before setting up a manufacturing business (4mks)
5. State four benefits of entrepreneurship (4mks)
6. State four characteristic of an entrepreneur (4mks)
7. Highlight four causes of business success (4mks)
8. Define the following (4mks)

An office

Office layout

1. Outline four method of reproducing documents(4mks)
2. Highlight four features of itinerant traders(4mks)
3. Outline four service retailers offer to wholesalers (4mks)
4. Highlight four conditions under which a seller would require a buyer to pay cash with order (C.W.O) (4mks)
5. Give two documents written by the buyer to the seller (2mks)

SECTION B (50MKS)

1. Name and explain five characteristics of a good filling system (10mks)
2. Name and give the function of any five equipments use din an office (10mks)
3. Give five differences between hire purchase and differed purchase (10mks)
4. Explain five benefits that members of a Sacco’s enjoy (10mks)
5. Explain five differences between public limited companies and private limited companies (10mks)